

Onehouse Road, Stowmarket, Suffolk, IP14 1QR Tel: 01449 613541 Email: <u>enquiries@stowhigh.com</u> Web: www.stowhigh.com

THE FUTURE OUR BUSINESS

Our Ref: API/DLYyr7tripodeveningletter

Dear Families

Year 7 Tripod Evening – Thursday 23 May 2024, 4.00pm – 7.00pm

You are invited to make appointments for Year 7 Tripod Evening. These appointments will be booked online and then held in school, Face to Face rather than virtually.

To make your appointments please login at: <u>https://parents-booking.co.uk/stowmarket</u>

To login you will need to enter:

- Your first name and surname
- Your child's first name, surname and date of birth
- The login details you enter must match those we have on record for you

Year 7 students have more than one science teacher, therefore, please only book one appointment with one teacher for science. Mrs Harrigan will be available during the evening and Form Tutors will be available to make appointments with, listed under 'Class'. After you have made your appointments, you can choose to print or e-mail a confirmation. Miss Pawsey will be standing in and taking bookings for French classes 7G and 7S and unfortunately, Mrs Gates (Art) will not be taking appointments, however, please feel free to email her at <u>l.gates@stowhigh.com</u> should you wish to make an alternative time to speak with her.

If you are unable to book at home, please contact the school office for help.

Kind regards

A Pickering

Mr Adam Pickering Deputy Headteacher

How to Make Parents Evening Appointments

Go to: http://www.parents-booking.co.uk/stowmarket Here you will see which appointments are available, and also be able to select one that is convenient for you. You will need: Your child's first name and legal surname Your child's date of birth Your child's Tutor Group – see below The system is live from 10.00am today. This guide explains the three simple steps needed to make an appointment.







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Form/Class	Register Class
Mrs Brett	7S
Mrs Mudhar	7T
Miss Weston	70
Mr Hawkins	7W
Mrs Whiting	7H
Mr Walters	71
Ms Romero	7G

Helpful Hints – Read before Booking

- Your child's date of birth has to be entered in exactly the right format, using four digits for the year of birth e.g. 14/01/2007
- Where it says 'child's register class', you need to type the code from page 1, such as 11S, and not the teacher's name
- The email address you enter is only required to get a confirmation of your appointment. If the system is saying it does not recognise you, it will not be the email that is the problem because the system does not actually hold your email address please refer back to the tips above

<u>Guide</u>

Slowmarket High School Slowmarket Prese 21440 45044 Even Hgb.School Parents' title* Parents' Surname* E-Mail Address	
Ms	
Child's DOB (MERRIN)* Child's Register Class*	
Click Here [Text Wrapping Break]	Step 1: Complete your details
List of Parents' Evenings Cick the Group that contains the Parents' Evening you want to make bookings for. You are logged in as	

14/01/2016

04.30 PM

Step 2: Choose the evening

Year 9 Par

-

its' Evening



Spring



End

07.00 PM



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Step 3: Start to select your bookings by clicking the subjects and selecting your time. When you have finished the system will email the bookings to you. If you have any questions do not hesitate to contact us.

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